

NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753

August 27, 2013
7:00 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> A </u>
Mr. Burr	<u> A </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> A </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATIONS

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VI. MINUTES

MOTION, The Board of Education approves the Minutes of the Regular Meeting of July 23, 2013.

Motion: A. Susino Second: E. Zakerowski.

All in Favor X Oppose _____.

VII. ADMINISTRATION AND COMMITTEE REPORTS

A. CHIEF SCHOOL ADMINISTRATOR'S REPORT

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: L. Houllier Second: C. Oppegaard.

All in Favor X Oppose _____.

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: C. Oppegaard Second: A. Susino.

All in Favor X Oppose _____.

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

Goals and Objectives meeting on October 5th at 8:30 a.m. Backup date is October 15th at 5 p.m.

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under
Education as per Document C - 1

Motion: A. Rust Second: A. Susino

Mr. Sullivan	<u>X</u>	Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>X</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>A</u>
Mr. Burr	<u>A</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>A</u>

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under
Finance as per Document C - 2

Motion: C. Oppegaard Second: L. Houllier

Mr. Sullivan	<u>X</u>	Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>X</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>A</u>
Mr. Burr	<u>A</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>A</u>

E. PUBLIC RELATIONS

DISCUSSION – Thank you for Neptune City Day....Looking forward to a night of
fun at the Family Picnic.

RESOLVE, The Board of Education approve the items listed under
Public Relations as per Document C - 4

Motion: _____ Second: _____

Mr. Sullivan	<u>X</u>	Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>X</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>A</u>
Mr. Burr	<u>A</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>A</u>

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under
Personnel as per Document C - 5

Motion:	<u>A. Susino</u>	Second:	<u>E. Zakerowski</u>		
Mr. Sullivan	<u>X</u>	Mr. Zakerowski	<u>X</u>	Mrs. Houllier	<u>X</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>A</u>
Mr. Burr	<u>A</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>A</u>

IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

Need list of board members and month of Neptune Board meeting

X. OLD BUSINESS

XI. NEW BUSINESS

A Team will have their first meet on October 18, 2013

XII. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Bill Eckart – Commends the board on the hiring of John Davellis and Michael Lawson
John Davellis – Thank you – Also reported on MCAL restructuring.

XIII. CAUCUS

Motion by C. Oppegaard and seconded by A. Susino to go into executive session to discuss legal matters at 8:10 p.m.

Mr. Sullivan	<u> X </u>	Mr. Zakerowski	<u> X </u>	Mrs. Houllier	<u> X </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> A </u>
Mr. Burr	<u> A </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> A </u>

Motion by C. Oppegaard and seconded by A. Susino to reconvene from caucus at 8:19 p.m.

XIV. MOTION TO ADJOURN

Motion: L. Houllier

Second: E. Zakerowski

All in Favor X

Oppose

Time: 8:20 P.M.

Neptune City Board of Education
Monday, August 27, 2013
Business Meeting 7:00 P.M

Chief School Administrator’s Report:

Agenda:

Discussion

- Preliminary NJASK Test Results
- QSAC Report
- Back to School Picnic on September 12th, 5 – 7 p.m.
- Race to the Top Grant
- Achieve NJ
- School Summer Activities
- School Opening Activities - In-Service
- Monmouth University Students/Summer Service Hours
- Special Education Requirements for 2011-2012

New School Year Information

- New Student Orientation- Wednesday, August 28, 2013 at 9 a.m.
- Professional Days - Tuesday, September 3; Wednesday, September 4, 2013
- Kindergarten Orientation on September 4, 2013 at 9 a.m.
- Pre-School Orientation on September 4, 2013 at 9:30 a.m.
- First Day of School - Thursday, September 5, 2013
- Welcome Back Picnic - September 12, 2013
- Back-to-School Night - Thursday, September 19, 2013 - 7 p.m.
- Picture Day - All Grades on September 25, 2013; picture retake - November 26, 2013
- First PTO meeting - September 25, 2013 - 7 p.m.

Approval (s):

See Section C

Inservice

Tuesday, September 3, and Wednesday, September 4, 2013

DOCUMENT A-1

Informational Material:

1.	Enrollment Projections for School Year 2013-2014 as of August 23, 2013:	
	Preschool	12
	Kindergarten	33
	1st Grade	46
	2nd Grade	37
	3rd Grade	47
	4th Grade	47
	5th Grade	51
	6th Grade	38
	7th Grade	41
	8th Grade	<u>38</u>
		390

CORRESPONDENCE**August 27, 2013**

- 1) Letter of retirement from Linda Dyer, effective on December 1, 2013.
- 2) Thank you letter from Jersey Shore University Medical Center regarding our contribution to the University's Pink Fund.
- 3) Letter from NJDOE regarding Special Education Requirements for 2011-2012
- 4) Letter of resignation from Katherine Dafeldecker
- 5) Letter of request for maternity/disability leave of absence for Jaclyn Sannik.
- 6) Thank you card from John O'Heney, representative for the Class of 1978, for the school tour of building for their reunion.

Neptune City Board of Education
August 27, 2013
Business Meeting

1. EDUCATION

RESOLUTIONS

1. To approve conference, 22nd Annual AAP/NJ School Health Conference held in Somerset at a cost of \$175.00 on October 16, 2013, for Michelle Lynn.
2. To approve Kindergarten curriculum
3. To approve 4th grade ELA curriculum
4. To approve 5th grade ELA curriculum

ACTION FOLLOWUP _____.

2. OPERATIONS

RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$491,752.67 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of July 31, 2013, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of July 31, 2013 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports per attached
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations
8. To approve Board Members and Administration to attend the New Jersey School Boards Conference held in Atlantic City, NJ on October 22, 23, & 24, 2013.
9. To approve Resolution to Amend New Jersey School Boards Association Insurance Group (NJSBAIG) Bylaws
10. To approve the Tuition Contract between the Neptune City Board of Education and Wall Township Board of Education for an ESY Summer Program including Occupational Therapy, 1/2 per week (billed in addition to tuition) for one student at a cost of \$3,000 excluding cost for OT, for the period July 8 to August 23, 2013.
11. To approve the Tuition Contract between the Neptune City Board of Education and Neptune Township for the 2013-2014 School Year at a tentative tuition charge of \$11,700.00 per student based upon an estimated average daily enrollment of 124 full-time students. Also included in contract is Approved/Agreed Adjustment in the amount of \$135,000.00.

2. OPERATIONS - continued

- 12. To approve the Tuition Contract between the Neptune City Board of Education and Neptune Township for the 2013-2014 School Year at a tentative tuition charge of \$5,850.00 per student based upon an estimated average daily enrollment of 14 shared-time students.
- 13. To approve Service Agreement with Systems Sales - 10/1/13 - 9/30/14 at a cost of \$1,250.00.
- 14. To approve the Memorandum of Agreement between the Neptune City Police and Neptune City Board of Education for the 2013-2014 school year.
- 15. To approve Woodrow Wilson Evacuation Plan for 2013-2104.
- 16. To approve submission of NJ Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for 2013.
- 17. To authorize administration to submit a "Race to the Top" (RTTT) grant application to the New Jersey Department of Education.
- 18. To approve building use for Neptune City Police Department Active Shooter Drill on August 29, 2013, 8 a.m. - 4 p.m.
- 19. To approve submission of the NCLB Grant (No Child Left Behind) for the 2013-2014 school year.
- 20. To approve submission of the IDEA Grant (Individuals with Disabilities Education Act) for the 2013-2014 school year.
- 21. To approve joining the Title 3 consortium with Bradley Beach Board of Education.
- 22. To amend the Dowling Food Service Management Company contract for the 2013-2014 school year. Management fee \$8,962.00 + \$2,587.00 (Administration Fee). Original amounts were \$9,047.00 + \$2,612.00, respectively.

ACTION FOLLOWUP _____.

3. PUBLIC RELATIONS

RESOLUTIONS

- 1. To approve the Woodrow Wilson School Official Mascot.
- 2. To approve donation of books to a school in need.

ACTION FOLLOWUP _____.

4. PERSONNEL

RESOLUTIONS

- 1. To approve the hiring of the following as substitute teachers for the 2013-2014 school year: Erica Bard, Kelly Booth, Shawn Chadwick, Angela Corcione, John Davellis, Jillian Doherty, Camie Eldridge, Stephanie Hobbs, Megan Jardine, Bridgid Loveland, Alyson MacFarland, Taryn McCrink, Amy Naecker, Lindsey Romao, and Elyse Sansone.
- 2. To approve Kathleen Curto, Marianne Gokberk, Patricia Mannion, Kimberly Misner, Tara Murphy and Kelli O'Keefe as substitute nurses for the school year 2013-2014.
- 3. To approve Marc Rodger and Michael Annecharico as substitute custodians for the 2013-2014 school year pending completion of paperwork. Rate is \$10.75/hour.
- 4. To approve the following volunteers for the 2013-2014 school year: Lori McEvoy and Dolores Ayers
- 5. To approve Michael Annecharico as an IT Intern/Facility for the 2013-2014 school year.
- 6. To approve Carol Gunderson as Central Office Detention Monitor - \$36.69/hour

4. PERSONNEL - continued

7. To approve appointment of Bernard Adler - School Physician at an annual fee of \$6,700.00
8. To accept resignation of Katherine Dafeldecker, Paraprofessional.
9. To approve extended leave of absence until February, 2014 for Michele Podlaski for the 2013-2014 school year.
10. To approve maternity/disability leave of absence for Jaclyn Sannik as per contract, commencing on October 15, 2013 and returning on March 3, 2014.
11. To approve Bilingual Speech Evaluations by Nilda Collazo for two students at a rate of \$550.00 each.
12. To approve Kelly Welsh as a Long-Term Replacement Substitute at Step 1, \$44,300.00
13. To approve Sherry Rotem for 60 hours of summer work for computer setup, maintenance, etc., at a rate of \$41.07, total \$2,464.20.
14. To approve John Davellis as a Special Education Teacher, Step 1, \$44,300.00, anticipated to begin on November 15, 2013 for the 2013-2014 school year.
15. To approve Edward Lawson and Jessica Swallow as Volunteer Coaches for soccer for 2013-2014 school year pending completion of paperwork.
16. To approve Andrew Ayers to conduct a Special Education Audit at a rate of \$900.00.
17. To correct 2013-2014 Salaries to record Marc Altenau on Step D, \$45,990.00; not Step C, \$45,770.00 as originally reported.
18. To approve the hiring of Irene Tsambas as a Part-Time Teacher, Step 1, \$24,611.00

ACTION FOLLOWUP _____.